

Pharmacy COVID-19 Community Vaccination Event Plan - B&GC and WHP

2/6/2021 & 2/13/2021 & 2/20/2021

9:00am – 3:00pm

Goal: Pharmacy staff will prepare & provide safe handling, storage, and preparation of Moderna vaccine onsite at Community Vaccination Events.

Vaccine – Moderna

Moderna COVID-19 vaccine will be utilized at all 3 Community Vaccination Events.

- B&GC Events
 - Day before the event thaw out appropriate number of vials.
 - Transfer 40 vials from freezer to refrigerator the day before the event allowing sufficient time to thaw.
 - Vaccine will be delivered to site on day of event – 40 vials / 400 doses
 - If additional doses are needed the day of event vaccine can be thawed in 1 hour at room temperature.
- WHP Events
 - Day before event transport 100 (2/13 event) or 230 vials (2/20 event) number of vials to RTH Pharmacy for storage and easy access day of event in temperature controlled transport cooler with data logger to record temperature. For 2/20 event, will transport 1000 doses thawed and 1300 doses frozen.
 - Thaw required number of vaccine vials overnight in the refrigerator.
 - Pick up vaccine in the morning and deliver to event site.
 - If additional doses are needed the day of event vaccine can be thawed in 1 hour at room temperature.

Once thawed vials cannot be returned to the freezer and expire in 30 days.

Supplies

- Vaccine Supplies
 - Syringes / needles – based on number of vaccines scheduled to be administered.
 - Alcohol Pads
 - Gloves – size small / medium
 - Blue pads for work area
 - Vaccination Cards – based on number of vaccines scheduled to be administered.
- Supplies – Other
 - Laptop – 1 to download data logger info – IT
 - 1 portable cooler at refrigerator temperature – to store thawed vaccine vials – Pharmacy
 - 1 portable cooler at freezer temperature – to store frozen vaccine vials – Pharmacy
 - 5 data loggers – Pharmacy

- Labels – Pharmacy
 - Preprinted Expiration time labels with vaccine name / lot# / Exp. Date – blank space for time to be filled
 - Blank labels to use as needed and to label baggies
- Clear Plastic bags – large size – 50 – Pharmacy
- Pens – 10 / Black Markers – 5 – Pharmacy
- Pads of Paper – 5 – Pharmacy
- Ice Packs – 8 – Pharmacy
- Styrofoam Containers – 4 – Pharmacy
- Large Clear Plastic containers – to store syringes & other supplies for immediate use.
- PPE – masks / goggles / shields – Pharmacy
- Refrigerators at vaccination sites to store vaccine at recommended temperatures. – OEM

Staffing

- Duties
 - Deliver supplies to Vaccination Site
 - B&GC Event
 - Deliver all needed vaccine supplies to vaccination site the day before event.
 - WHP Events
 - Option #1 – Deliver all supplies to vaccination site the day before event if there is safe & secure storage.
 - Option #2 – Transport all supplies to RTH Pharmacy 2 days before the event. Day of Event – Pick up from RTH in the morning and take to event.
 - Set-up vaccine storage. Monitor refrigerator and vaccine temperature as required.
 - Set-up pharmacy vaccine station for safe handling of vaccine.
 - Vaccine preparation – follow established pharmacy protocols for mixing & drawing up vaccine using aseptic techniques. See appendix A
 - Support vaccinators as needed.
- 2/6/21 B&CG – 2 Pharmacy staff will be onsite
 - To establish & coordinate processes for vaccine preparation.
- 2/13/21 WHP – 5 Pharmacy staff will be onsite – 3 pharmacists / 2 technicians
- 2/20/21 WHP – 7 to 9 Pharmacy staff will be onsite – this number may change based on the pilot event on 2/13.
- Pharmacy Runners – will need runners for the WHP events to deliver vaccines to the individual stations. No runners needed for the B&GC event on 2/6/21.

2/20/2021

- In-service for Vaccinator Teams Prior to start of event
 - 8:30am – meet with Vaccinator Teams to review the syringe and retractable needle mechanism.
 - Post instruction sheet at each Vaccination lane/station.